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## OFFICE OF FINANCIAL AID

Dear Parents,  
Assalamu Alaikum Wa Rahmatullahi Wabarakatuh

*We hope that your son(s)/daughter(s) have had a prosperous 2015/ 2016 school year at Iman Academy and we ask Allah subhanuh wa ta'alla for a more prosperous 2016 / 2017 school year. We are sending you this letter to inform you about Iman Academy's financial aid policy for the 2016 / 2017 school year for qualified applicants.*

### **To apply for financial aid for the 2016 / 2017 school year please:**

1. Obtain the Financial Aid form from your campus principal/director and fill it out.
2. Prepare all documents requested in the Financial Aid form.
3. Submit the form and all requested attachments to your campus principal by **Friday, June 10, 2016**.
4. Submit one form per family (regardless of the number of children applying for financial aid).
5. Indicate your intended participation in return to the FA award.
6. **NO Application will be processed if all required documents are not included in the application.**

Please note the following:

1. *No financial aid is available for F.A.I.T.H. Child Care students (0-17 months, 18-35 months, Pre-School & Pre-K). **EXCEPTION:** Financial aid only applies to K.G. students & up.*
2. *Registration and book fees are excluded from financial aid. (F.A. only applies to monthly tuition).*
3. *Financial aid is limited to a maximum of 50% of tuition depending on availability of funds & financial status of the family.*
4. *Only one discount applies to families & staff. No combination of discounts will be allowed (e.g., financial aid & family discount can not be combined).*

We kindly ask you to apply for financial aid **only if you need it**, and we would like to remind you that the last day for applying for financial aid is **June 10, 2016**. All applications submitted past this date will not be forwarded to the Financial Aid committee for consideration. New students might be considered depending on their status.

### **Financial Aid dates and deadlines for the school year 2016/2017:**

1. **June 10, 2016:** Deadline for submitting FA applications.
2. **June 20 – July 15, 2016:** Processing FA applications, conduct needed interviews
3. **July 22, 2016:** FA results are sent to parents by mail or phone.
4. **July 26, 2016:** Deadline for receiving FA request for hearing to unfavorable results. All hearings and processing of such requests will be completed by July 29, 2016 and parents will be notified about the hearing results.

**Jazakum Allahu Khairun, Wassalamu Alaikum**

Financial Aid Committee

Dear Financial Aid Applicant:

**Please make sure to submit the following items with your Financial Aid application:**

- \_\_\_\_\_ Last year's academic report card.
- \_\_\_\_\_ Last year's Income Tax Return.
- \_\_\_\_\_ Authorization form signed by the applicant to contact IRS and his/her employer(s) for Income verification purposes
- \_\_\_\_\_ Proof of expenses (e.g., electric bills, phone bills, water bills, rent, car payments, house Payments, other expenses ... etc.)
- \_\_\_\_\_ Last 3 check stubs if salary is obtained by a pay check.
- \_\_\_\_\_ Last 3 bank statements (or 3 months average balance)

***PLEASE SUBMIT ALL DOCUMENTS AT THE TIME OF APPLICATION TO FINALIZE YOUR ELIGIBILITY FOR FINANCIAL AID. IF DOCUMENTS ARE NOT PRESENTED OR PROPERLY FILLED OUT, YOU MAY BE DENIED FINANCIAL AID.***

Financial Aid Committee

***ACCEPTANCE FORM TO CONTACT  
PLACE OF EMPLOYMENT***

I, \_\_\_\_\_; and I, \_\_\_\_\_ (if both parents are employed), give my permission for Iman Academy; i.e., (F.A.I.T.H., Inc.) to contact my place of employment to verify that any or all of the information given to them by myself, seeking financial aid benefits, are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

Employer name	Address	Telephone
1.	_____	
	City: _____ Zip code: _____	
2.	_____	
	City: _____ Zip code: _____	
3.	_____	
	City: _____ Zip code: _____	
4.	_____	
	City: _____ Zip code: _____	

***ACCEPTANCE FORM TO CONTACT IRS***

I, \_\_\_\_\_; and I, \_\_\_\_\_ (if both parents are employed), give my permission for Iman Academy; i.e., (F.A.I.T.H., Inc.) to contact the Internal Revenue Service to confirm any or all of the information given to them by myself, seeking financial aid benefits, are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

Financial Aid Application Form		
Student(s) Information		
Student's name	Grade	Campus
1.		<input type="radio"/> SE <input type="radio"/> SW
2.		<input type="radio"/> SE <input type="radio"/> SW
3.		<input type="radio"/> SE <input type="radio"/> SW
4.		<input type="radio"/> SE <input type="radio"/> SW

Father's name _____	Telephone (H): _____
Mother's name _____	Telephone (W): _____
Address _____	Telephone (C): _____
City _____ State _____	Zip code: _____

Children Attending School			
Other sisters or brothers attending Iman academy			
Name	Grade	Name	Grade
1.		3.	
2.		4.	
Total Cost: \$ _____		Parents can pay: \$ _____	

**Income Information**

Name and income of ALL working adults in your household:

Name	Income/year
1.	\$
2.	\$
3.	\$
4.	\$
<b>Total Income</b>	
	\$

**Other Source of Income**

Check any of the following if it applies to you:

checking account	\$				savings account	\$
collect rent on rent houses	\$				own real-estate property	\$
business ownership	\$				partnership in business	\$
food-stamps	\$				Zakah, \$/month	\$
					franchise	\$
<b>Total Value</b>						\$

EXPLAIN

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**Total Income for the Whole Year** \$

Describe the location (State) and value of all your assets (House/Land) in the U.S.A. and anywhere else in the world.

	\$
	\$
<b>Total Value</b>	\$

**EXPENSES INFORMATION**

**E1. Residence**

House Rental	\$		Apartment Rental	\$
House/Mortgage (Payment)	\$		Other	\$

<b>E1.</b>	<b>Total/Year</b>	<b>\$</b>
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Please list expenses below.

**E2. Utilities**

Electric	\$		Water	\$
Gas	\$		Telephone	\$

<b>E2.</b>	<b>Total/Year</b>	<b>\$</b>
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How many cars/vehicles does your household have? Please list the year, make and model.

Year	Make/Model
1.	
2.	
3.	
4.	

**E3. Car Expenses**

Payments	\$		Gas	\$
Maintenance	\$		Insurance/year	\$

<b>E3.</b>	<b>Total/Year</b>	<b>\$</b>
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**E4. Other Expenses**

Medical Insurance/year (if not drawn from payroll)	\$
Food, Clothing, Miscellaneous/year (\$1500.00 per person)	\$

<b>E4.</b>	<b>Total /Year</b>	<b>\$</b>
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<b>Total Expenses for the Whole Year (add E1 + E2 + E3 + E4)</b>	<b>\$</b>
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What type of work the parent(s) can participate in return for financial aide? (Required for process)

Is there any Sponsor available (please give name and contact information):

Applicants' signature: \_\_\_\_\_

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**For Financial Aid Committee Use ONLY**

<b>Name</b>	<b>Grade</b>	<b>Campus</b>	<b>Amount Awarded (Based on Regular Tuition)*</b>

**\*Regular Tuition:**

**KG = \$525.00/student || 1st – 5th grades = \$525.00/student || 6th – 12th grades = \$575.00/student**

**Comments:**

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**FAC Signatures:**

Name: \_\_\_\_\_ Signatures: \_\_\_\_\_

Name: \_\_\_\_\_ Signatures: \_\_\_\_\_

Name: \_\_\_\_\_ Signatures: \_\_\_\_\_